



<b>Position:</b> _____	<b>QA/QC Assistant</b>
<b>Department:</b> _____	<b>Operations</b>
<b>Reports to:</b> _____	<b>QA/QC Manager</b>

At miEnergy, we believe that renewable energy is the future. We are driven, innovative and unique. Our team is passionate about creating positive change in the world.

We are work hard, play hard people. We love what we do, but we never forget what really comes first—family. We have a family first policy and a great culture where our team loves coming to work every day. We are a proud certified B corporation, which means that we balance purpose and profit.

Joining the miEnergy team means you will be on the cusp of one of the most innovative fields, it also means you will be backed by our caring, supportive team. Join the team that makes it all happen. Change the World with Us!

## Quality Assurance/Quality Control Assistant

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We are looking for a highly motivated, enthusiastic Quality Assurance/Quality Control Assistant. Reporting to the QA/QC Manager, the Quality Assurance/Quality Control Assistant is responsible for ensuring quality standards of solar energy construction projects are met. This position will support MiEnergy's Vision, Mission and Core Values in all functions.

### ***Priorities:***

- Ensure customers service expectations are exceeded in every function
- Employ world class craftsmanship at all times
- Maximise company value through continual improvement
- Function at a high level, delivering powerful value to miEnergy and our customers
- Ensure company policy, procedures and safety regulations are followed at all times

### ***Responsibilities:***

- Monitoring of all solar power site construction, quality checks during construction, and performing inspection of the material / components and checking / inspection of all completed construction.
- Partner with QA/QC manager, project manager, construction managers, procurement, and field teams to ensure quality and timeliness of construction and completion of projects
- Assist project team in planning, utilizing knowledge of construction plans/environmental issues in development of Site-Specific Quality program.
- Evaluate all solar-related quality incidents and work with team to identify root causes.
- Prepare and execute internal quality audits for the different jobsites and branch offices.
- Ensure quality documentation and required records for the projects are in place.

### ***Skills & Competencies:***

- Communication: Must always employ professional verbal and written communication
- Dependability: Job requires being reliable, responsible, and dependable, and fulfilling obligations.
- Attention to Detail: Job requires being careful about detail and thorough in completing work tasks.
- Self Control: Job requires maintaining composure, keeping emotions in check, controlling anger, and aggressive behavior, even in very difficult situations.
- Organization: Job requires masterful organization and the ability to keep department in an orderly state.

### ***Requirements:***

- 2 years or more of progressive experience in construction positions
- Valid class 5 driver's licence
- Must be able to create and maintain positive relationships with clients and team members
- Experience in the renewable energy field is an asset
- Willingness to work at heights
- Willingness to travel with overnight stays required, up to 2 weeks at a time
- Able to lift up to 50 pounds
- Must be able to climb ladders and scaffolding
- Must be able to work on sloped roofs in all weather conditions

### ***What we Offer:***

- Competitive salaries
- Family first policy
- Extended health and dental benefits for permanent team members

At miEnergy we empower our teams by creating an environment where everyone, from all backgrounds can succeed. We believe that diversity drives innovation. We are building a culture where differences are valued and celebrated.

We welcome and encourage applications from Indigenous peoples, Visible minorities, Women, and Persons with Disabilities. Should you require accommodation during the recruitment process or otherwise, please contact us at [hr@mienergy](mailto:hr@mienergy) and we will work with you to meet your needs.