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**DIRECTOR, BUSINESS SERVICES –  
NATIONAL CIRCLE OF INDIGENOUS AGRICULTURE AND FOOD**

<b>Employment Terms:</b>	Permanent, Full-Time
<b>Job Location:</b>	1 First Nations Way, Regina, SK S4S 7K2 - Hybrid
<b>Hours of Work:</b>	Monday – Friday 8 Hours per Day
<b>Salary:</b>	\$90,000 - \$120,000

***\*Tokata HR Solutions is hiring for our client, National Circle of Indigenous Agriculture and Food. You must apply for this opportunity online, through Tokata HR Solutions, to be considered.***

**Position Overview:**

Are you passionate about promoting the growth and development of Indigenous agriculture and food businesses in Canada? Do you want to make a meaningful impact by supporting Indigenous communities, entrepreneurs, and businesses to achieve their goals? If yes, then we have an exciting opportunity for you!

The National Circle of Indigenous Agriculture and Food (NCIAF) is seeking a dynamic and motivated Director, Business Services to spearhead support for the development and growth of Indigenous agriculture and food businesses. As the Director, Business Services, you will work closely with Indigenous communities, entrepreneurs, and businesses to provide them with direct support in areas such as feasibility and business planning, human resource and financial management, and options for businesses just starting their agriculture and food journey, to those looking towards export markets.

**Position Details:**

Your short-term focus will be on the development and delivery of three key services under the NCIAF initiative. You will lead the development of a **web-based Knowledge Centre**, providing **Pathfinding Services**, and building a **service delivery model for Business Advisory Services**. By focusing on these three key services, we are confident that we can make a meaningful impact on the growth and development of Indigenous agriculture and food businesses.

To succeed in this role, you will have:

- Understanding and experience working with indigenous communities.
- Knowledge and experience in the agriculture sector.
- Strong leadership skills and the ability to build and manage a team of experts.
- Experience in program and partnership development, business planning, management, and financial assistance.
- Excellent communication and collaboration skills, with the ability to build lasting relationships with a variety of partners.
- Strong problem-solving and strategic thinking abilities.

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In return, we offer a supportive and inclusive work environment where you will have the opportunity to work on meaningful initiatives that will have a positive impact on Indigenous communities and the broader food system. We are committed to providing our clients with the support and guidance they need to succeed, and to building a strong and sustainable future for Indigenous agriculture and food. This position is located on-reserve at the First Nations University of Canada.

**Qualifications:**

1. **Business Acumen:** Must have a strong understanding of business principles and practices, including planning, finance, marketing, and sales. They should be able to identify and capitalize on opportunities for growth and development in the agriculture, agribusiness, and value-added food sectors.
2. **Strategic Thinking and Business Execution:** Must be able to think strategically and develop long-term plans, partnerships, programs, and services to support the growth and development of Indigenous agriculture and food businesses. They should be able to anticipate challenges and develop solutions to overcome them. They require a combination of analytical, creative, and operational skills, as well as a deep understanding of the organization's mission, values, and culture to achieve their goals and contribute to the overall success of the organization.
3. **Communication Skills:** Be an effective communicator, with excellent verbal and written communication skills. They should be able to convey complex ideas and information in a clear and concise manner and build relationships with diverse stakeholders.
4. **Leadership Skills:** Must be a strong leader, with the ability to inspire and motivate others to achieve common goals. They should be able to build and manage teams, projects and partnerships and create a positive and inclusive work environment.
5. **Cultural Competency:** Must have a strong understanding of Indigenous cultures, and values, and be able to work effectively with Indigenous communities and businesses. They should be able to develop strategies that are sensitive to the unique needs and perspectives of Indigenous peoples.
6. **Problem-Solving:** Must be able to solve problems by analyzing situations and applying critical thinking in order to resolve issues or roadblocks and decide on courses of action and implement the solutions developed in order to overcome problems and constraints.
7. **Collaboration Skills:** Must be able to work collaboratively with a wide range of stakeholders, including Indigenous communities, businesses, government agencies, education, and non-profit organizations. They should be able to build strong relationships that support the growth and development of Indigenous agriculture and food businesses.

Overall, the Director, Business Services must be a highly skilled and experienced professional, with a deep commitment to promoting the growth and development of Indigenous agriculture and food businesses. They should be able to work effectively with a wide range of stakeholders and develop and implement strategies, supports, and partnerships to support the long-term success of Indigenous communities and businesses.



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**Please submit your application by:** May 24, 2023

Thank you for your interest. We look forward to reviewing your application.  
Only those selected for an interview will be contacted.

**Preference will be given to self-declared Indigenous applicants.**

**We only accept applications through our online application process.**