

## **Janitorial Position – Topa Contracting**

<b>Employment Terms:</b>	Full-time
<b>Job Location:</b>	Regina, SK
<b>Hours of Work:</b>	To be determined

***\*Tokata HR Solutions is hiring for our client, Topa Contracting. You must apply for this opportunity online, through Tokata HR Solutions, to be considered.***

### **Position Overview:**

The janitorial position will be responsible for maintaining a clean and presentable building by completing various cleaning tasks.

### **Position Details:**

- Clean Lobbies, restrooms, offices, walkways, ramps, and stairways of buildings
- Sweep, scrub, wash, and polish floors and clean rugs
- Clean windows, glass partitions, and mirrors
- Dust furniture, walls, machines, and equipment
- Stripping and waxing floors
- Disinfecting surfaces
- Ability to perform physical tasks including lifting of up to 50lbs
- Empty waste and transport to disposal area
- Replenish bathroom supplies
- Must attend all safety meetings as scheduled
- Laundry services as instructed by supervisor
- Other duties as assigned

### **Qualifications:**

- Ability to work independently
- Understanding of health and safety regulations
- Problem solving Skills
- Ability to Multitask
- Must pass a Drug and Alcohol test
- Experience working in a similar cleaning or janitorial role is considered an asset

**Please submit your application by: May 15<sup>th</sup>, 2023**

Thank you for your interest. We look forward to reviewing your application.  
Only those selected for an interview will be contacted.

**Preference will be given to self-declared Indigenous applicants.**

**We only accept applications through our online application process.**