



Cowessess First Nation #73

Education Department

Employment Opportunity

POSITION:	Educational Assistants	Deadline
CLASSIFICATION:	Full Time- Term	Open
WAGE:	Starting at \$17.00 (plus Education & Experience)	

JOB SUMMARY:

The Cowessess Community Educational Centre is now accepting applications for dynamic, self-motivated and qualified individuals for the position of Educational Assistant (EA). The EA is a support position under the daily supervision of the assigned Teacher and overall accountability to the Principal and Learning Resource Teacher. This position will be required to assist with the daily preparation, instruction, evaluation, supervision and administration of the assigned classroom.

QUALIFICATIONS:

- Must have a Grade 12 Diploma; or Minimum of two (2) years experience working with children;
 - Educational Assistant Certificate or Early Childhood Education Certificate (Level 1, 2 or 3) would be preferred;
 - Special education experience considered an asset;
 - Must be able to meet the physical requirements of the position;
 - Must have the ability to take direction and work with minimum supervision;
 - Must understand and follow the Cowessess First Nation COVID safety protocols;
 - Must be punctual, dependable and ensure that confidential matters remain confidential;
 - Ability to assist children individually to learn social skills;
 - Ability to assist and encourage children to address intellectual, physical and behavioural difficulties that affect/hinder their ability to focus in school;
 - Ability to work independently and as a team;
 - Excellent communication skills, patience, enthusiasm and be flexible/adaptable to changing work environments;
 - Strong critical thinking, decision making and problem solving skills;
 - Continually engages in ongoing learning and development;
 - Must submit a current Criminal Record Check (Vulnerable Sector) with application.
 - Must have a valid class 5 Saskatchewan Driver's License.
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ADDITIONAL INFORMATION:

Complete applications should consist of the following:

1. Cover Letter
2. Resume with three (3) references
(2 of 3 must be professional references)
3. Criminal Record Check (vulnerable sector)

Please send resumes to:

**Cowessess First Nation
Human Resources**

P.O. Box 100

Cowessess, Saskatchewan S0G 5L0

Tel: (306) 696-2520/Fax: (306) 696-2767

Email: human.resources@cowessessfn.com