



Cowessess First Nation #73

Employment Opportunity

Cowessess First Nation Department of Justice is now accepting resumes for the following position:

POSITION: PEACEKEEPER
CLASSIFICATION: Permanent Full-Time (1)
Casual (2)

JOB SUMMARY:

Cowessess First Nation is seeking individuals that are task and detail oriented, agile, fit for work and willing to learn to become a Cowessess First Nation Peacekeeper. Successful individuals will be provided with on the job training and will attend various training workshops as it relates to peacekeeping. The Peacekeeper is a support position under the direct supervision of the Director of Justice. The Peacekeeper is responsible for the security of all Cowessess First Nation buildings/facilities, and First Nation owned vehicles and equipment. Duties will include, but are not limited to, conducting community patrol of roads and buildings, responding to emergency calls (i.e. fires, accidents, natural disasters, etc.), and assist the RCMP when required. The Peacekeeper will be responsible for maintaining a descriptive daily log of all activities that occur within each shift.

QUALIFICATIONS:

1. Grade 10 or higher
2. Security Officer Training or equivalent would be considered an asset.
3. Be in good physical condition to meet job requirements.
4. Must possess some computer experience and competence in office software application (particularly in word) and any other equipment necessary.
5. Must be able to maintain a general filing system.
6. Knowledge of the Cowessess First Nation Justice Department program and policies.
7. Knowledge of the Cowessess First Nation programs and policies.
8. Must have excellent communication skills to deal effectively with the public, CFN administration, immediate supervisors, Chief & Council, fellow employees, and most importantly the general membership.
9. Must possess the ability to take direction and work with minimum supervision.
10. Must be well organized, punctual, dependable, reliable and ensure that confidential matters remain confidential.
11. Willing to take training as required.
12. Must be able to write detailed reports
13. Willing to submit a Criminal Record Check with a vulnerable sector.
14. Must possess a valid unrestricted drivers license and can be placed on the CFN package policy (third party liability insurance).
15. Must be willing to work flexible hours.

***Wage is based upon Education and Experience.**

PLEASE FORWARD COMPLETE APPLICATIONS, WHICH INCLUDE: Cover Letter, Resume, three (3) references and a recent Criminal Record Check (vulnerable sector) to the following:

Cowessess First Nation
P.O. Box 100
Cowessess, Saskatchewan S0G 5L0
Tel: (306) 696-2520/Fax: (306) 696-2767
Email: human.resources@cowessessfn.com

DEADLINE for resumes is April 2, 2024.

Only those selected for an interview will be contacted.