



Career Opportunity

Gas Attendant

Little Child Holdings LP – Cowessess Gas & Grocery Store 1

JOB DESCRIPTION

Little Child Holdings LP is seeking to fill the position of Gas Attendant at Cowessess Gas & Grocery Store 1 situated on the Cowessess First Nation north of Broadview, Saskatchewan. This position is responsible for delivering exceptional customer service, handling cash, stocking shelves, tracking inventory, maintaining a clean and safe store environment and performing other duties as assigned.

JOB RESPONSIBILITIES

The responsibilities of the Gas Attendant include, but are not limited to, the following:

- Welcoming and assisting customers;
- Directing traffic as needed;
- Performing daily gas dips and recording the information in the log;
- Cleaning the pump area including dispensers, spill buckets, islands, grounds and removing trash and snow as required;
- Cleaning up fuel spills promptly and disposing of hazardous materials using the safety procedures as outlined in the manuals;
- Performing a daily inspection of all equipment and notifying management about defective equipment;
- Performing regular fuel sample tests and measuring nozzle flow timing;
- Loading the pump receipt tape if required;
- Updating fuel pricing signs as directed;
- Monitoring fuel and cleaning additive deliveries and signing delivery receipts;
- Dispensing additive into the fuel tanks prior to delivery as directed;
- Abiding by and enforcing all safety codes and procedures as outlined in the manuals;
- Responding to alarms appropriately and using safety equipment when necessary;
- Cleaning the storage and entrance areas;
- Sweeping and mopping floors, cleaning mats and wiping high traffic areas after each shift;
- Cleaning the bathrooms during each shift and stocking paper towels, toilet paper and soap;
- Stocking items daily as needed and checking for expiry dates;
- Assisting management with regular inventory checks, fuel reconciliations and reports; and
- Assisting in other areas as necessary.



QUALIFICATIONS

Education:

A high school diploma or GED is preferred; however, candidates with extensive experience and/or safety related training will be given consideration.

Skills and Experience:

At least one (1) year of relevant work experience in a customer service environment, preferably a gas station and/or a convenience store.

Preference will be given to those who self-identify as Indigenous and/or as Cowessess First Nation Members.

OTHER INFORMATION

Compensation:

The starting wage range is \$15.45 per hour. Wage increments are based on periodic performance evaluations and annual budgets which incorporate profitability.

Work Hours:

We are seeking individuals for casual, part-time and full-time employment.

Applications:

Please submit a resume and cover letter to admin.ventures@cowessessfn.com and include three (3) work references.

For more information regarding this opportunity, please contact Margo Allaire, Store Manager, at (306) 696-2593.

Deadline for applications is **Friday, July 5, 2024 at 4:30 PM.**

We thank all applicants for their interest in this position; however, only those selected for an interview will be contacted.